



SACRAMENTO COUNTY SHERIFF'S OFFICE TOWING ENFORCEMENT UNIT

2101 HURLEY WAY, SACRAMENTO, CA 95825 / (916) 876-6641

Lobby hours: Monday - Friday 8:00 am to 4:00 pm, closed 12:00 to 1:00 daily
(Closed weekends and all County Holidays)

TOWED / STORED VEHICLE RELEASE REQUIREMENTS

You have requested a release for a vehicle that has been towed & stored at the direction of the Sacramento County Sheriff's Office.

We will not process a vehicle release after 3:30 p.m. unless you've made prior arraignments.

You must provide any items listed below that have a checked box.

1) The vehicle release can **ONLY** be processed to the registered owner, per the DMV, or to someone with notarized written authorization from the registered owner.

A government issued ID from the registered owner must be provided.
or

If the registered owner is currently incarcerated at the Sacramento County Main Jail or the Rio Cosumnes Correction Center, you must obtain an "inmate vehicle release form" from the facility and it must be witness signed by an employee with the Sheriff's Office.

2) **Proof of valid AND current registration for the vehicle.**

If the DMV provides you with an "incomplete application" printout/receipt, you **MUST** provide both pages of the printout (top and bottom). The **ONLY** listed "pending items" that are allowed are SMOG required, brake & light inspection, VIN verification. * *You must clear any paperwork/title items or pay any listed fees due and obtain a new printout from the DMV without those items listed.*

AND

You must provide a valid DMV form REG172 – VEHICLE MOVING PERMIT

3) **At least 1 person who has a valid driver's license must be present.**

The person with a valid driver's license must be present

AND

The person must have their driver's license with them.

4) **You must pay a vehicle release fee of \$164.00**

The fee can be paid with money order or with a credit/debit card* **NO CASH or PERSONAL CHECKS**

* *There is a processing fee of \$3.45 for any credit/debit card transaction*

* *If paying by card, the card must have a name printed on it and the card holder must be present*

We will not process a vehicle release after 3:30 p.m. unless you've made prior arraignments.

Person requesting vehicle release

Plate or VIN of vehicle

SSD employee

Date

Time